



SOUTH AFRICAN COMPREHENSIVE ASSESSMENT INSTITUTE
SUID-AFRIKAANSE KOMPREENSIEWE ASSESSERINGSINSTITUUT

**Adult Basic Education and Training (ABET)
Site-Based Assessment (SBA)
Portfolio Of Evidence**

Economic and Management Sciences: NQF Level 1

Total: 30 marks

Duration: 2 hours

Task 3: Worksheet

Learner Information

Name : _____

Surname : _____

Identity/

Passport Number : _____

Employee Number : _____

Company : _____

Centre : _____

Date : _____

Declaration

I declare that this portfolio of evidence is my own work: _____

Signature



INSTRUCTIONS

1. This worksheet consists of **THREE ACTIVITIES**.
2. Complete **ALL** the **ACTIVITIES**.
3. Adhere to the numbering used in this worksheet.



ACTIVITY 1: ECONOMIC SYSTEMS

South Africa is using a Mixed Economic System for the allocation of resources and the distribution of goods and services.

1.1 Discuss THREE characteristics of the Mixed Economy System.

(6)

1.2 Provide the importance of paying taxes.

(2)

1.3 Explain the term Import Duties.

(2)

TOTAL MARKS FOR ACTIVITY 1

[10]



ACTIVITY 2: TYPES OF OWNERSHIP

Read the passage below and answer the questions that follow.

Mkhaya Builders Pty (Ltd)

Khaya is the owner of Mkhaya Builders Pty (Ltd). This business builds and renovates homes. He operates his business from KwaMashu township. He employs 15 people from the community.

(Own creation)

2.1 Identify the form of ownership mentioned in the passage.

(1)

2.2 Discuss TWO advantages of this form of ownership.

(4)

TOTAL MARKS FOR ACTIVITY 2

[5]



ACTIVITY 3: MANAGEMENT AND LEADERSHIP STYLES

Read the passage below and answer the questions that follow.

Mr Sibanda is the Managing Director of Super Star Advertising Agency, and he wants to increase the profit margin by 20%. He has called all the managers of the different divisions to discuss how this target can be achieved, even though the final decision lies with the Managing Director.

He is also keen to see how he can motivate his advertising agents to meet that target and improve how the company communicates internally.

(Own creation)

3.1 Name the level of management Mr Sibanda is on.

(1)

3.2 Provide the management task Mr Sibanda is performing by meeting with his managers in the passage above.

(2)

3.3 Identify the management style used by Mr Sibanda and give ONE reason for your answer.

(4)



3.4 Give TWO ways Mr Sibanda can motivate his advertising agents.

(2)

3.5 List TWO ways in which Mr Sibanda can communicate with his/ her staff members.

(2)

3.6 Provide ONE difference between an autocratic manager and a laissez-faire manager.

(4)

TOTAL MARKS FOR ACTIVITY 3 [15]

TOTAL MARKS FOR TASK 2 [30]



Total for Task 3: 30 Marks

Task	Activity	Maximum Mark	Learner's Mark	Moderated Mark
Task 3	Activity 1	10		
	Activity 2	5		
	Activity 3	15		
	Total: Task 3	30		

