

COMMON ASSESSMENTS: PRELIMINARY EXAMINATIONS

ATTENDANCE OF MARKING GUIDELINE MEETINGS

As SACAI continues to uphold the integrity, fairness and quality of its assessment practices, we would like to remind all institutions of the critical importance of ensuring that their markers attend the scheduled [Marking Guideline Standardisation Meetings](#) for all SACAI Preliminary Examinations.

These meetings play a vital role in ensuring that marking is conducted consistently and fairly across all SACAI-registered institutions. During the standardisation process, markers are guided through the approved marking guidelines, expected learner responses are discussed, and consensus is reached on the interpretation and application of the marking criteria.

Why is attendance important?

Attendance at these meetings ensures that:

- Markers apply the marking guidelines consistently and accurately.
- Learners are assessed fairly, regardless of the institution they attend.
- Common marking challenges and ambiguities are addressed before marking commences.
- The credibility and reliability of SACAI assessment results are maintained.
- Quality assurance requirements are met in line with SACAI assessment standards.

Follow-up on non-attendance

The Professional Support and Assessment Department will be actively monitoring attendance at all standardisation meetings. Institutions offering a particular subject but not represented at the relevant standardisation meeting will be contacted directly to explain the non-attendance. Attendance is of vital importance to ensure that standardised marking practices are implemented.

Institutions are therefore strongly urged to verify that all appointed markers are registered for and will attend the relevant meetings as scheduled.

Working together for assessment quality

Standardised marking is a shared responsibility and remains one of the most important mechanisms for ensuring fairness, consistency and credibility within the assessment process. Your cooperation and commitment to these meetings contribute directly to maintaining the high standards expected of SACAI assessments.

