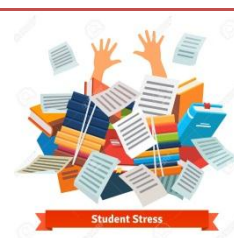


*Provisionally accredited by Umalusi      Voorlopig geakkrediteer deur Umalusi*



## PRE-REGISTRASIEVORMS VIR DIE 2018 NASIONALE SENIOR SERTIFIKAAT EKSAMEN

## PRE- REGISTRATION FOR THE 2018 NATIONAL SENIOR CERTIFICATE EXAMINATION



### DUE DATE: Before 4 MAY

The following process should be followed in the verification of the pre-registration forms:

#### Checking of:

#### Candidate information

- Candidate type (First timer / Repeater)
- Candidate Examination number
- Registered NSC institutions
- First Name
- Surname
- ID Number
- Date of birth
- Gender
- Immigrant (Yes/No)
- Learning & Teaching Language

### SPERDATUM: Voor 4 MEI

Die volgende proses moet asseblief gevolg word in die nagaan van die pre-registrasie vorms:

#### Nagaan van:

#### Kandidaat inligting:

- Kandidaat tipe (Eerste keer/Herhaler)
- Kandidaat Eksamennommer
- Geregistreeerde NSS-instansie
- Eerste name
- Van
- ID-nommer
- Geboortedatum
- Geslag
- Immigrant (Ja/Nee)
- Leer en Onderrigtaal

### List of registered subjects

- Ensure that the subjects reflected on the pre-registration form correspond with the candidate's registered subjects for SBA, PAT and orals.
- Tick the appropriate column to indicate whether the candidate is a repeater who is re-doing SBA and if subjects are correct.

### Subjects registered with other institutions

- Should a candidate be enrolled with another institution for a particular subject/s please specify the subject and institution for moderation, SBA and financial purposes.
- Should a candidate be registered with another institute for a particular subject/s, it is the responsibility of the NSC institution and the candidate to ensure that SACAI receives the candidate's portfolio/s and teacher file/s for moderation, as well as the final SBA, PAT and oral marks, by the dates as set out in the 2018 SACAI year programme.

### Subject changes done in Grade 10 – 12

- Policy clearly states that only 2 subject changes are allowed in Grade 10/11
- Grade 10 due date: **30 June 2018**
- Grade 11 due date **31 March 2018** and only 1 subject change in the first month of the Grade 12 (by the 15<sup>th</sup> of December of the Grade 11 year).
- The Head of an Institution must send a motivation letter for the subject changes to the SACAI CEO for approval with reference to Grade 12. (Due date: **28 February 2018**).
- Please ensure that all requested information is correct and that the Grade 10 & 11 reports comply with policy requirements.

### Lys van geregisteerde vakke

- Kontroleer dat die vakke wat op die pre-registrasievorm aangedui word, ooreenstem met die kandidaat se geregisteerde vakke vir SBA, PAT en mondelinge.
- Merk die toepaslike korrekte kolom om aan te dui of die kandidaat 'n herhaler is wat sy SBA oordoen en dat die vakke korrek is.

### Vakke geregistreer by ander instansies

- Indien 'n kandidaat by 'n ander instansie geregistreer is vir 'n spesifieke vak/ke moet die vak/ke en die instansie gespesifiseer word vir moderering, SBA en finansiële doeleindes.
- Indien 'n kandidaat geregistreer is by 'n ander instansie vir 'n spesifieke vak/ke is dit die verantwoordelikheid van die NSS-instansie en die kandidaat om te verseker dat SACAI die kandidaatportefeuljes en onderwysersleërs ontvang vir modereringsdoeleindes, asook die finale SBA, PAT en mondelingpunte op die datums soos gereflekteer op die 2018 SACAI-jaarprogram.

### Vakveranderinge gedoen in Graad 10 – 12

- Beleid bepaal baie duidelik dat slegs 2 vakveranderinge toelaatbaar is in Graad 10 / 11
- Graad 10 sperdatum: **30 Junie 2018**
- Graad 11 sperdatum: **31 Maart 2018** en slegs 1 vakverandering in Graad 12 (teen 15 Desember van die Graad 11-jaar).
- 'n Motiveringsbrief vir die vakveranderinge moet aan die HUB van SACAI gerig word vir goedkeuring met betrekking tot Graad 12. (Sperdatum: **28 Februarie 2018**).
- Verseker asseblief seker dat alle versoekte inligting korrek is en dat die Graad 10 & 11 verslae voldoen aan die beleidsvereistes.

## AMENDED POLICY DOCUMENTS

## GEWYSIGDE BELEIDSDOCUMENTE



NSC institutions are requested to take note of amendments to policy (specifically with reference to Gr 10 and 11)

- ✓ National Policy Pertaining to Programme and Promotion Requirements
- ✓ Draft Policy on SBAs
- ✓ Policy on the Conduct, Administration and Management of the NSC

<https://www.sacai.org.za/sacai-documents/dbe-documents/>

NSS instansies word versoek om kennis te neem van die wysigings aan beleid (met spesifieke verwysing na Gr 10 en 11)

- ✓ Nasionale beleid met verwysing na die program en promosie vereistes
- ✓ Draft Policy on SBAs
- ✓ Policy on the Conduct, Administration and Management of the NSC

<https://www.sacai.org.za/sacai-documents/dbe-documents/>



## POLICY DOCUMENTS FOR PUBLIC COMMENT

## BELEIDSDOCUMENTE VIR PUBLIEKE KOMMENTAAR

The following document is available for comment:

- ✓ Policy for the criteria and assessment of qualification of the GFETQA

<https://www.sacai.org.za/sacai-documents/dbe-documents/>

Die volgende dokument is beskikbaar vir kommentaar

- ✓ Policy for the criteria and assessment of qualification of the GFETQA

<https://www.sacai.org.za/sacai-documents/dbe-documents/>



## SUBJECT COMBINATIONS

## VAKKOMBINASIES

### **CANDIDATES MAY NOT OFFER THE FOLLOWING SUBJECTS IN COMBINATION:**

- Both Computer Application Technology and Information Technology (for the period 2010 – 2013)
- Both Consumer Studies and Hospitality Studies
- Both Mathematics and Mathematical Literacy
- Two languages from, any one of the

### **KANDIDATE MAG NIE DIE VOLGENDE VAKKE IN KOMBINASIE AANBIED NIE**

- Beide RTT (Rekenaar-toepassingstegnologie) en IT Inligtingstegnologie (vir die tydperk 2010-2013)
- Beide Verbruikerstudies en Gasvryheidstudies
- Beide Wiskunde en Wiskunde Geletterdheid.
- Twee tale uit enige een van die volgende taalgroepe:

- following groups:
- ✓ IsiXhosa, IsiZulu, SiSwati and IsiNdebele;
  - ✓ Sepedi, Sesotho and Setswana; and
  - ✓ The same language as a Home and as a First or Second Additional Language.

- ✓ IsiXhosa, IsiZulu, SiSwati en IsiNdebele;
- ✓ Sepedi, Sesotho en Setswana; en
- ✓ dieselfde taal as 'n Huis- en as 'n Eerste of Tweede Addisionele Taal.

## SUBJECT COMBINATIONS: TECHNICAL SUBJECTS



## VAKKOMBINASIES: TEGNIESE VAKKE

### CANDIDATES CHANGING FROM A TECHNICAL STREAM TO AN ACADEMIC STREAM:

SACAI has received a number of enquiries for subject changes from a technical stream to an academic stream. This can only be approved by the CEO of SACAI with a full written submission.

### KANDIDATE WAT VAN 'N TEGNIESE STROOM NA N AKADEMIESE STROOM WIL VERANDER

SAKAI het 'n aantal navrae ontvang van vakveranderings vanaf 'n tegniese stroom na 'n akademiese stroom. Hierdie wysigings kan slegs deur die HUB van SAKAI toegestaan word, ondersteun deur 'n volledige geskrewe voorlegging

## APPLICATION FOR CONCESSIONS AANSOEKE VIR KONSESSIES



### DUE DATE: 27 JULY 2018

Candidates applying for concessions due to barriers to learning must submit a completed and signed SACAI concession application form, together with:

- the supporting medical reports,
- candidate's history and
- A copy of the candidate's ID.

[https://www.sacai.org.za/wp-content/uploads/2018/02/Application-Form-Concessions\\_Aansoekvorm-Konsessie.pdf](https://www.sacai.org.za/wp-content/uploads/2018/02/Application-Form-Concessions_Aansoekvorm-Konsessie.pdf)

Contact person:  
Elsa Nothnagel

### SPERDATUM: 27 JULIE 2018

Kandidate wat weens leerhindernisse aansoek doen om 'n konsessie moet 'n volledig voltooide en getekende SACAI-konsessieaansoekvorm indien, tesame met:

- Die nodige ondersteunende mediese dokumentasie,
- kandidaatgeskiedenis en
- 'n Kopie van die kandidaat se ID.

[https://www.sacai.org.za/wp-content/uploads/2018/02/Application-Form-Concessions\\_Aansoekvorm-Konsessie.pdf](https://www.sacai.org.za/wp-content/uploads/2018/02/Application-Form-Concessions_Aansoekvorm-Konsessie.pdf)

Skakelpersoon:  
Elsa Nothnagel

# TRAINING CHIEF INVIGILATORS - EXAMINATION CENTRES

## OPLEIDING VAN HOOF TOESIGHOUDERS – EKSAMENSENTRUMS



www.shutterstock.com · 154891310

**DATE: 19 ,MAY 2018**

Contact person:  
Karen de Waal

**DATUM: 19 MEI 2018**

Skakelpersoon:  
Karen de Waal

**SOFTWARE: CAT AND IT**

**PROGRAMMATUUR: RTT EN IT**



### **COMPUTER APPLICATION TECHNOLOGY SOFTWARE**

Please take note of the following important software requirements for the offering of CAT in 2018.

#### **Only Office 2010, 2013 or 2016**

- SACAI Institutions may no longer work in Windows XP. Any version of Windows after XP is acceptable.
- Notepad++ 6.8.8.8 of 6.8.9 must be used
- Microsoft ended support of IE8, IE9, and IE10. It is **COMPULSORY** to move to IE11 or to another web browser, such as Chrome or Mozilla FireFox, to ensure compatibility with the HTML question in (CAT) Paper 1. (The use of FireFox is recommended).

<http://winsupersite.com/windows/ie-8-9-and-10-expire-today-and-we-re-left-chrome>

### **INFORMATION TECHNOLOGY SOFTWARE**

**Only Delphi 10** will be accepted. The NSC computers will only be loaded with Delphi 10 with the necessary license numbers.

### **REKENAARTOEPASSINGSTEGNOLOGIE PROGRAMMATUUR**

Neem asseblief kennis van die volgende belangrike programmatuurvereistes vir die aanbod van (RTT) in 2018.

#### **Slegs Office 2010, 2013 of 2016**

- SACAI Instansies mag nie meer in Windows XP werk nie. Enige weergawe van Windows na XP is aanvaarbaar.
- Notepad++ 6.8.8 of 6.8.9 moet gebruik word.
- Microsoft ondersteun nie meer IE8, IE9 en IE10 nie. Dit is **VERPLIGTEND** om na IE11 of 'n ander webblaaier, soos Chrome of Mozilla FireFox, oor te skakel ten einde aan die vereistes vir die HTML-vrae in (RTT) Vreastel 1 te voldoen. (Die gebruik van die Fire Fox word aanbeveel).

<http://winsupersite.com/windows/ie-8-9-and-10-expire-today-and-we-re-left-chrome>.

### **INLIGTINGSTEGNOLOGIE PROGRAMMATUUR**

**Slegs Delphi 10** word aanvaar Die NSS-rekenaars sal slegs met Delphi 10 gelaai wees met die nodige lisensienommers

## SCHOOLBASED ASSESSMENT SKOOLGEBASEERDE ASSESSERING



© Can Stock Photo - csp10871568

### **DUE DATE: 27 JULY 2018 SBA 2**

The first of the 4 Schoolbased Assessment Moderation sessions were conducted on the 20<sup>th</sup> of April.

The meeting of the SBA Irregularities was to be held on the 26<sup>th</sup> of April and feedback will be provided to institutions.

### **SPERDATUM: 27 JULIE 2018 SBA 2**

Die eerste van die 4 Skoolgebaseerde Assessering moderering sessies het op die 20<sup>ste</sup> April plaasgevind.

Die vergadering van die SBA Ongerymdhede komitee is geskeduleer vir die 26<sup>ste</sup> April en terugvoer sal aan alle instansies gegee word.



© Can Stock Photo - csp10871568

## FINANCE FINANSIES



© Can Stock Photo - csp10871568

### **VAT INCREASE TO 15% FROM 01 APRIL 2018**

With reference to the South African budget that was released on 21 February 2018 by Finance Minister, Malusi Gigaba.

Kindly note that the necessary changes has been made to the SACAI financial systems and invoices will be generated with the new VAT rate of 15% from 01 April 2018.

Newsletters on finance is available at:  
<https://www.sacai.org.za/sacai-documents/#>

Financial enquiries can be directed to:  
Ms Adele Janse van Vuuren

### **BTW VERHOOGING NA 15% VANAF 1 APRIL 2018**

Die Suid Afrikaanse begroting wat vrygestel is op 21 Februarie 2018 deur Minister van Finansies, Malusi Gigaba dra verwysing.

Let asseblief daarop dat die nodige aanpassings gemaak is met betrekking tot SAKAI se finansiële sisteem en fakture sal vanaf 01 April 2018 teen die verhoogde 15% BTW gegenerer word.

Nuusbriefe rakende finansies is beskikbaar by:  
<https://www.sacai.org.za/sacai-documents/#>

Finansiële navrae kan gerig word aan:  
Mev Adele Janse van Vuuren

### **DUE DATE: 30 JUNE**

The last date for candidate deregistration is on the 30<sup>th</sup> of June

### **INVOICING**

The current cycle of invoicing for the registration of Grade 10, 11 and 12 candidates will be completed by the 11<sup>th</sup> of May.

### **SPERDATUM: 30 JUNIE**

Die laaste datum vir die deregistrasie van kandidate is op die 30<sup>ste</sup> Junie.

### **FAKTURERING**

Die huidige siklus van fakturering vir die registrasie van Graad 10, 11 en 12 kandidate sal teen die 11<sup>de</sup> Mei gefinaliseer wees.